GUIDELINES FOR AUTHORS

1. The *Journal of the Arts Academy in Split* (*Zbornik UMAS*), in accordance with three areas of activity of the Arts Academy in Split, publishes scientific and professional articles in the following fields of the humanities: art history, the science of art, archeology, and interdisciplinary fields of science and art. The journal is published once a year. The submission of articles is open throughout the year.

2. Manuscripts should be sent to the Editorial Board in electronic form (in Word for Windows format), at zbornik@umas.hr

The Editorial Board accepts only unpublished manuscripts in Croatian, English, French, German, or Italian.

3. Authors are obliged to submit a grammatically correct text.

4. Manuscripts in Croatian, English, French, German, or Italian should contain:

a) a half-page written abstract in the language of the article (up to 1000 characters including spaces);

b) a more comprehensive summary (up to 3000 characters including spaces) for articles written in Croatian, this summary should be translated into English, while summaries of texts written in other languages should be sent in the language of the article, and the Editorial Board will translate them into Croatian;

c) key words (up to 6): articles in Croatian should have key words in Croatian and English; articles in English, German, French, or Italian should have key words in the language in which the article is written (the Editorial Board will translate them into Croatian).

5. Manuscripts should not exceed 30000 characters including spaces (including notes and bibliography). Longer texts will be accepted only exceptionally. Times New Roman, size 12 (footnotes 10), and line spacing 1.5 (footnotes 1) should be used, with minimum formatting requirements. Notes should be given as footnotes.

6. If the manuscript contains supplements (photographs, drawings, tables, graphicons, music notations), please submit them in separate files, and indicate in the text where they should be placed. Refer to the illustrations as Figure 1., Figure 2., etc. The number of illustrations is limited to 15. Illustrations should be provided as a JPEG or TIFF, with a resolution of not less than 300 dpi.
   It is necessary to provide a list of illustrations, with legends and authorships in a separate file.

7. Two copies/versions of the manuscript should be attached:

   a) the first copy intended for the Editorial Office, including the author's personal data, which will be published on the first page, as follows:
      Name Surname
      Institution, Address, City
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 Books: Given Name FAMILY NAME: *Title of the book*, City: Publisher, year, pages(s).

Koraljka KOS: *Hrvatska umjetnička popijevka. Povijesna i analitička motrišta (1834.-1911.)*, Zagreb: HMD, 2014, 53.

 Articles in journals and newspapers: Given Name FAMILY NAME: Title of the article, *Title of the Journal*, volume (year) issue, pages(s).

Naila CERIBAŠIĆ: Povrh tekstualnog predstavljanja u etnomuzikologiji: od epistemologije do angažmana i pragme, *Arti musices*, 46 (2015) 2, 185-201.

 Articles in collections of papers: Given Name FAMILY NAME: Title of the article, in: Given Name Family name (ed.): *Title of the Collection*, City: Publisher, year, page(s).

Sanja MAJER-BOBETKO: Ivan Zajc in the Whirlpool of Croatian Music Historiography: Towards a Monograph, in: Stanislav Tuksar (ed.): *Ivan Zajc (1832-1914). Music Migrations and Cultural Transfers in the 'Long' 19th Century in Central Europe and Beyond*, Zagreb: HMD, 2016, 527-551.

 Encyclopedic Entries: Given Name FAMILY NAME: Title of the entry, *Title of the Encyclopedia*, volume, City: Publisher, year, pages(s).

Ivona AJANOVIĆ-MALINAR: Kos, Koraljka, *Hrvatski biografski leksikon*, vol. 7, Zagreb: Leksikografski zavod Miroslav Krleža, 2009, 651-653.

 Archival materials: Institution, City, fund, signature of the fund, box/bundle, page or folio, title of the material

Croatian State Archives, Zagreb, Franjo Kuhač Fund, sign. HR HDA 805, bundle LXII, The greeting card by Matrix Croatica (15 December 1905).

 Electronic sources: Bibliographic unit, reference to the website/URL (date of access)

Vjera KATALINIĆ: Zajc, Ivan, *Hrvatski biografski leksikon*,
http://hbl.lzmk.hr/clanak.aspx?id=11919 (access 1 January 2016).

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